

**VIRGINIA NATIONAL GUARD
TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NO. 07-87**

POSITION TITLE: Allied Trades Helper, 07-87, (PD Number: 70664000)

GRADE/SALARY: WG-5801-05 \$33,245.91 - \$38,776.46 per annum

OPENING DATE: 20 April 2007 **CLOSING DATE:** 4 May 2007 (1700 hrs)

DUTY LOCATION: CSMS, Richmond, VA

EMPLOYMENT STATUS: Excepted Service Male/Female Enlisted Personnel

WHO CAN APPLY:

GROUP I - Applications will be accepted from all qualified enlisted personnel currently employed (permanent) in the Virginia Army National Guard Military Technician Program.

GROUP II - All qualified Virginia Army and Air National Guard enlisted personnel regardless of employment status (Traditional, Military Technician or AGR). To be considered as a Group II applicant, proof of enlistment in the Virginia National Guard is required to be attached to the application if enlistment occurred within 60 days prior to, or during the advertisement period.

MILITARY CRITERIA: Applicant must be qualified and eligible for award of a MOS as follows: E: CMF: 63

MILITARY ASSIGNMENT: If selected, applicant must occupy a military assignment in the Virginia Army National Guard that ensures proper grade, unit, and MOS prior to placement.

POINT OF CONTACT: MAJ Everton E. Nevers, (804) 279-3285

QUALIFICATION REQUIREMENTS -

GENERAL: Experience, education or training which demonstrates knowledge of equipment to be able to do routine jobs, simple preventative maintenance tasks, and is able to use common tools and equipment in the line of work.

SPECIALIZED: Must have six (6) months of experience which has equipped the applicant with the following specialized experience to successfully perform the duties of the position, such as: experience using common hand tools in making repetitive repairs under close supervision; experience which demonstrates the ability to perform the simpler and routine duties of the trade.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAS): Applicants should prepare statements addressing all KSAs listed below. Explain any military and/or civilian experience which supports each KSA. **The KSA's are NOT used for basic qualification.** They are used solely for the purpose of rating and ranking candidates when there are more than ten (10) qualified candidates. If there are more than ten (10) qualified candidates certified, the KSAs will be used to assist in determining the best qualified candidates to be referred to the selecting supervisor. Failure to provide KSAs may result in the inability to refer basically qualified candidates for consideration or interview.

1. Basic knowledge of equipment used in the trades supported.
2. Ability to follow instructions.
3. Knowledge of the equipment used in the trade performed.
4. Ability to use common hand tools and powered tools in the trade performed.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: Study success-fully completed in a college, university, technical or vocational school may be substituted for experience at the rate of one year of study (30 semester hours or 20 classroom hours of instruction per week) for six months of experience. Courses must be directly related to the work of the position. Applicants must submit transcripts, diplomas or other forms of completion certificates to provide verification of related courses.

DUTIES AND RESPONSIBILITIES POSITION DESCRIPTION NUMBER 70664000: Assists shop personnel in the skilled trades occupations by performing the least skilled duties of those trades. Performs common and typical tasks such as mixing paint; preparing surfaces; assisting in minor body and fender work; replacing body components; cleaning equipment; and operating hot water pressure washer and sandblasting equipment. Removes parts on all types of equipment and armament when the work does not require technical knowledges or skill. Supplies, lifts, and holds materials or tools for higher graded workers. Uses hand and powered tools of the trade worked.

APPLICATION PROCEDURES: INTERESTED APPLICANTS MAY APPLY BY SUBMITTING A RESUME, THE OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT (OF 612), OR THE SF 171, AND KSAs TO: THE ADJUTANT GENERAL OF VIRGINIA, ATTN: VAHR-P, BUILDING 316, FORT PICKETT, BLACKSTONE, VIRGINIA 23824-6316 BY THE CLOSING DATE SPECIFIED ON THE ANNOUNCEMENT. APPLICANTS MAY ALSO EMAIL APPLICATIONS TO vanguardtechjobs@ng.army.mil or fax to (434) 298-6381. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

CONSIDERATION FOR THIS POSITION WILL BE WITHOUT REGARD TO SEX, AGE, OR HANDICAP (EXCEPT WHERE REQUIRED BY MILITARY REGULATIONS), RACE, COLOR, NATIONAL ORIGIN, RELIGION, LAWFUL POLITICAL AFFILIATION, OR MEMBERSHIP/NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION. RELOCATION EXPENSES WILL NOT BE PAID. SELECTEE REQUIRED TO PARTICIPATE IN DIRECT DEPOSIT/ELECTRONIC FUND TRANSFER. ANY GROUP II APPLICANT SELECTED WILL BE REQUIRED TO COMPLETE A PREPLACEMENT MEDICAL SCREENING WHICH WILL BE PAID FOR BY THE AGENCY.

A complete listing of all current Virginia National Guard Technician Employment Opportunity Announcements is available at <http://www.varich.ang.af.mil/hro/jobs/jobs/htm>. Nationwide vacancy announcements are available at <http://www.neguard.com/HRO/otherjobs-linkspage.html>.

TPVA 07-87

DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer